

# Pine Mountain Property Owners Association

## Hearing Meeting Outline

Hearing Date/Time: \_\_\_\_\_ Location: \_\_\_\_\_

Offender's Name: \_\_\_\_\_

Violation: \_\_\_\_\_

Established total **time** allowed for the Hearing: \_\_\_\_\_

Establish order of who may speak and when:

1. \_\_\_\_\_ / Relation to the violation: \_\_\_\_\_

2. \_\_\_\_\_ / Relation to the violation: \_\_\_\_\_

3. \_\_\_\_\_ / Relation to the violation: \_\_\_\_\_

Any Opening Statements: Yes / No

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Any Evidence: Yes / No

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Any Testimonies: Yes / No

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Any Questions: Yes / No

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Board / Panel Decision: \_\_\_\_\_

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Attendance:

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Date Verdict and/or Decision Mailed: \_\_\_\_\_