

PMPOA Board of Directors Regular Meeting Minutes

Date: September 2, 2025

Time Called to Order: 7:00 PM

Location: Google Meet (Virtual)

Attendees:

- Chase Billow, Roy Brown, Tim Bird, Ed Hallyburton

Agenda

1. Weekly Financial Report: report available in Google Drive folder
 - a. Status issues with Shook & Tarlton
 - i. Discussed issues with deposit and payment schedule, dropbox for collecting payments, status of requested Weekly Report, account numbers on statements; need for PMPOA label on invoices (vs PML); roster and payment info request
 - b. Discussion of 60 day status (particularly water/sewer recurring revenue)
2. Review of Updated Statements sent to Shook & Tarlton
3. Weekly Task List
4. Discussed gashed asphalt in road in front of new build (Lynne)
 - a. Have C2R: give estimate for repairing this.
5. Discussed plumber for Pro Shop: is he available or do we need to find new one
6. Missing flower pots/hanging plants at Pro Shop
7. Welcome Committee as vehicle for keeping track of new ownership on all properties
8. Updating Environmental Control Committee due to lack of participation by members of Shook & Tarlton members.
9. Shuttering FB Group, replacing with Official Page (Devan to manage)
 - a. Unanimous yes
10. New ORC Kyle Callahan; Contract signed and started. Will need us to complete some paperwork.
 - a. Ron Epperson last day 8/30;
11. Update to insurance
 - a. Chase B. to inform insurance regarding changes to employees.
12. Schedule time with Nikki Kellerman to meet at Pro Shop re bakery idea
 - a. Thursday at 7:00pm
13. Sleepy Hollow vault leak (Roy repairing it)
14. Ed H talked to Kim from SERCAP. They do not have GDPR but can map assets. Ed H to set up a Zoom meeting.

Meeting adjourned: approximately 8:15pm